Agenda  
February 12, 2004

Information Items
Summer schedule
Fall Schedule
Doctoral Program
Comprehensive Exams
Continuous Assessment

Discussion Item
Protocol for fielding “exceptions”

Student Issues
Larry Jackson
Barry Skaggs
Tom Shelton

Minutes

Meeting brought to order 11:00am

Present were Robert Lyons, Dick Flynn, Mary Lou Yeatts, and Jack Rose

Summer schedule was reviewed…a staff position remains for ADM 655, which could become a problem in a few weeks. If this is the case, will discuss options at the next meeting.

Fall schedule was reviewed…looks like all staff positions soon to be filled for Fall.

March1 is the deadline for the doctoral program…it is unclear whether sufficient interest will be there.

Dick updated on preparation for comps…Mary Lou to do study session, Dick is preparing materials for the day…more details to follow.

Mayuree is in the process of updating the continuous assessment…she will complete graphs of evaluations on a voluntary basis and will capture enrollment and other data.

Protocol for the discussion of special cases was discussed. As advisors we will retain autonomy with respect to decisions regarding planned programs and some admission requirements, but will be open and accountable to the program about these matters.

Issues concerning three students were discussed.

Adjourned at 12:03pm