Attending: Arlene Hall, Ginny Richerson, Ken Purcell, Marty Jacobs, George Patmor, Jo Robertson, Sharon Gill, Robert Lyons, Marty Dunham, Tom Holcomb, Renee Campoy, Joy Navan, Johan Koren, Jackie Hansen

• Update on Program Submission Guidelines, EPSB – Renee Campoy
Campoy gave copies of the newest version of the Program Submission Guidelines to each faculty member and reminded them that the next NCATE visit will be in either 2006 or 2008 and the program submissions will be due a year before the visit and a year is needed to complete the program submissions. She also pointed out the KERA themes that will need to be aligned with each program.

• Continuous Assessment Planning – Renee Campoy
Materials for continuous assessment planning were presented for each program and an October 31 due date set for completion.

• Teacher Quality Enhancement Grant – Renee Campoy/George Patmor
General information was shared about a new grant from the EPSB and the role the program coordinators will have in the implementation of the grant.

• Technology Integration in COE Programs – Brenda Nix
Brenda Nix was still out from recent surgery but Campoy discussed the need for the program coordinators to provide information and data about how instructional technology is utilized throughout programs.

• Graduate Program – Ken Purcell
Purcell presented a handout and discussed detailed information about graduate advising. He also discussed organizational issues and the appointment of an extended graduate committee that would oversee all graduate programs.