I. TITLE: Introduction to Student Affairs in Higher Education

II. COURSE DESCRIPTION AND PREREQUISITE(S):
The historical and philosophical development of the Student Affairs profession will be explored and discussed. Major topics include an in-depth study the departments that typically constitute the division of Student Affairs. This includes history, function, trends, issues and significant personnel. Course content will be presented in independent study of selected readings.

Prerequisite(s): Permission of instructor

III. COURSE OBJECTIVES:
The student will be able to
A. Develop an in-depth understanding of Student Affairs in Higher Education—history, purpose, models, trends
B. Develop an understanding of specific areas of Student Affairs—including history, function, trends, issues, significant personnel
C. Develop an understanding of current issues, concerns, and topics affecting Student Affairs today
D. Develop an interest in the profession and provide a base for future instruction and experiences in Student Affairs
E. Develop a familiarity with professional journals and major publications in Student Affairs

IV. CONTENT OUTLINE:
A. Foundations of Student Affairs Administration
B. Contexts and Areas of College Student Affairs Administration
C. The Educational Practice of College Student Affairs Administration
D. Professional Development of College Student Administration
E. Administrative Departments

V. INSTRUCTIONAL ACTIVITIES:
A. Text and handouts reading
B. Student Affairs research/journals-two readings from journals on each administrative area assigned
C. Two-to-three page summary paper on each area assigned
D. Bibliography of readings
E. Research project
F. Student Affairs trends/issues cases

VI. FIELD, CLINICAL, AND/OR LABORATORY EXPERIENCES: None

VII. TEXT(S) AND RESOURCES:

VIII. EVALUATION AND GRADING PROCEDURES:
Summary papers & bibliography of readings 50%
Research Project 25%
Student Affairs trends/issues cases 25%
IX. ATTENDANCE POLICY:
Students are expected to adhere to the MSU Attendance Policy outlined in the current MSU Bulletin.

X. ACADEMIC HONESTY POLICY:
Murray State University takes seriously its moral and educational obligation to maintain high standards of academic honesty and ethical behavior. Instructors are expected to evaluate students’ academic achievements accurately, as well as ascertain that work submitted by students is authentic and the result of their own efforts, and consistent with established academic standards. Students are obligated to respect and abide by the basic standards of personal and professional integrity.

Violations of Academic Honesty include:
- **Cheating** - Intentionally using or attempting to use unauthorized information such as books, notes, study aids, or other electronic, online, or digital devices in any academic exercise; as well as unauthorized communication of information by any means to or from others during any academic exercise.
- **Fabrication and Falsification** - Intentional alteration or invention of any information or citation in an academic exercise. Falsification involves changing information whereas fabrication involves inventing or counterfeiting information.
- **Multiple Submission** - The submission of substantial portions of the same academic work, including oral reports, for credit more than once without authorization from the instructor.
- **Plagiarism** - Intentionally or knowingly representing the words, ideas, creative work, or data of someone else as one’s own in any academic exercise, without due and proper acknowledgement.

Instructors should outline their expectations that may go beyond the scope of this policy at the beginning of each course and identify such expectations and restrictions in the course syllabus. When an instructor receives evidence, either directly or indirectly, of academic dishonesty, he or she should investigate the instance. The faculty member should then take appropriate disciplinary action.

Disciplinary action may include, but is not limited to the following:
1) Requiring the student(s) to repeat the exercise or do additional related exercise(s).
2) Lowering the grade or failing the student(s) on the particular exercise(s) involved.
3) Lowering the grade or failing the student(s) in the course.

If the disciplinary action results in the awarding of a grade of E in the course, the student(s) may not drop the course.

Faculty reserve the right to invalidate any exercise or other evaluative measures if substantial evidence exists that the integrity of the exercise has been compromised. Faculty also reserve the right to document in the course syllabi further academic honesty policy elements related to the individual disciplines.

A student may appeal the decision of the faculty member with the department chair in writing within five working days. Note: If, at any point in this process, the student alleges that actions have taken place that may be in violation of the Murray State University Non-Discrimination Statement, this process must be suspended and the matter be directed to the Office of Equal Opportunity. Any appeal will be forwarded to the appropriate university committee as determined by the Provost.

XI. NON-DISCRIMINATION POLICY STATEMENT:
Murray State University endorses the intent of all federal and state laws created to prohibit discrimination. Murray State University does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age, veteran status, or disability in employment, admissions, or the provision of services and provides, upon request, reasonable accommodation including auxiliary aids and services necessary to afford individuals with disabilities equal access to participate in all programs and activities. For more information, contact the Director of Equal Opportunity, 103 Wells Hall. 270-809-3155 (voice), 270-809-3361 (TDD).

XII. OTHER REQUIRED DEPARTMENTAL OR COLLEGIATE COMMITTEE INFORMATION