

**Murray State University
Common Course Syllabus**

Revised November 7, 2007

DEPT: ELC

COURSE NUMBER: ADM 670

CREDIT: 3

TITLE: Topics in Educational Technology

CATALOG DESCRIPTION: Applications of specific aspects of educational technology as they relate to administration and instruction, school and classroom management, networking, distance learning, statistical reporting, pupil scheduling, information retrieval systems, and technology issues.

PURPOSE: School administrators, counselors, media specialists and teachers at all levels have a growing need to use the tools of technology to enhance and extend the school curriculum and to provide a high level of instruction that demonstrates the importance of technology to students who will live in the 21st Century. Students will be provided the opportunity to explore a wide range of topics and gain competence in areas most germane to their specific needs, backgrounds, and work requirements. This course will examine the potential of telecommunications to impact K-Adult education. Students will actively explore a wide variety of on-line informational and interpersonal resources available on the Internet, ways to successfully integrate the use of on-line resources in teaching and learning, how to create web-based instructional materials for students and teachers to utilize, and current issues, policies, and trends in instructional technology. The theme of diversity is explored through curriculum planning, disaggregation of student data, incorporation of Kentucky Academy of Technology Education (KATE) activities, use of educational software and other multifaceted leadership strategies. Current web resources in the area of educational leadership, use of technology used in the school setting, publications for professional development and through electronic communication and power point presentations will be incorporated.

Principles, dispositions and skills consistent with the Interstate School Leader Licensure Standards (ISLLC), the Technology Standards for School

Administrators (TSSA), and the professional Code of Ethics for Kentucky School Certified Staff are incorporated into this course in ways consistent with the purpose of the course and individual student readiness. The unit's theme of the reflective decision-maker is emphasized, as students are required to reflect upon course experiences as part of the learning process and the unit's conceptual framework of teacher as leader is addressed as course experiences and the program as a whole are focused upon the development of leaders. NCATE expectations with regard to KERA Initiatives and EPSB themes are incorporated through courses as consistent with the scope of each course. NCATE expectations with regard to KERA Initiatives and EPSB themes are incorporated through courses as consistent with the scope of each course. KERA Initiatives: Core Content 4.1- K; EPSB Themes: Diversity-E and Assessment- A.

COURSE OBJECTIVES:

Upon completion of this course, students will:

- Demonstrate a basic understanding of telecommunications and its role in instruction
- Demonstrate a mastery of a variety of ways to access educational resources via:
 - Communicating via electronic email
 - Participating in group discussions via listservs and newsgroups
 - Using educational-oriented forums
 - Using various search engines on the Web
 - Downloading material from the Web
 - Reviewing, modifying, and/or creating instructional resources that incorporate technology
 - Completing training in “Safeguarding the Wired School House” through e-learning Kentucky

CONTENT OUTLINE:

The initial part of the course will be devoted to general issues related to building level/teacher leadership best instructional practices using technology. The remainder of the course will involve applying instructional technology and learning theory in evaluating, designing, and

preparing curricula and instructional materials and activities for teacher leaders and school administrators.

INSTRUCTIONAL ACITIVIES: A variety of instructional activities will be employed in this course including instructional mediums such as Blackboard discussions, Elluminate chats and electronic mediums.

FIELD, CLINICAL, LABORATORY EXPERIENCES: None

RESOURCES: The World Wide Web (WWW) will be the principal resource for this course.

TEXTBOOK: Integrating Educational Technology Into Teaching, Roblyer, M.D., 4th Edition.

GRADING PROCEDURE: Grades will be assigned according to the scale:

92-100%	A
80-91%	B
71-79%	C

A final course grade of 70% does not meet MSU Graduate Program Requirements

ATTENDANCE POLICY: Students are expected to complete all assignments by prescribed due dates. This includes discussions, posting of assignments, chats, and projects.

ACADEMIC HONEST POLICY: Cheating, plagiarism (submitting another person's material as one's own, or doing work for another person who will receive academic credit) is impermissible. This includes the use of unauthorized books, notebooks, or other sources in order to secure or give help during an examination, the unauthorized copying of examinations, assignments, reports, term papers, or the presentation of unacknowledged material as if it were the student's own work. Disciplinary action may be taken beyond the academic discipline administered by the faculty member who teaches the course in which the cheating took place.