

MURRAY STATE UNIVERSITY

DEPARTMENT: EDUCATIONAL STUDIES, LEADERSHIP AND COUNSELING

COURSE PREFIX: LIB COURSE NUMBER: 656 CREDIT HOURS: 1

I. TITLE: Technology Practicum in Library Media

II. COURSE DESCRIPTION: Course provides students with field experience in an assigned school library with a focus on the teaching and management of technology in the school library. Students are assigned to an approved school library, under the supervision of a certified, experienced school media librarian as well as a university coordinator, where they must spend a minimum of 50 hours observing or leading activities in or related to the school library. Field experience required. The course is graded pass/fail

Prerequisite(s): Permission of the instructor.

III. COURSE OBJECTIVES

Class activities will focus on the attainment of the objectives listed below. Following each objective, and enclosed in parentheses, are numbers that reference the [Kentucky Teacher Standards](#) (KTS), the **2010 ALA/AASL Program Standards** (ALA) and [inTASC Core Teaching Standards](#) (InTASC) addressed by that objective.

At the end of the course students will be able to

- A.** collaborate or observe with classroom teachers in the development and organization of individualized, group and class projects using school library materials and equipment, with a focus on technology, (KTS 8; ALA 1; inTASC 3,5,7,10);
- B.** teach or observe the teaching of the application of technology skills to students and faculty, (KTS 6; ALA 1, 3, 4; inTASC 3,5,7,8,10);
- C.** respond to technology requests and perform functions related to the use of technology in a professional manner that encourages further inquiry, or observe a school librarian performing these functions, (KTS 6, ALA 4, 5; inTASC 10);
- D.** use technology to monitor the ability levels, interests, information needs and behavior patterns of students, or observe a school librarian performing these functions, (KTS 6, ALA 4,5; inTASC 1-3); and
- E.** function effectively as a school media librarian working at the grade levels on which the practicum focused, or observe an effective school librarian in action, (KTS 1-10; ALA 1-5; inTASC 1-10).

The Kentucky Education Professional Standards Board (EPSB) themes of diversity, assessment, literacy, and gap achievement and college/career readiness are addressed in the course as they relate to the practical aspects of the role of the library and the school media librarian the school. In the same way, the additional themes regarding technology and leadership are central issues that are integrated throughout the course.

The [Professional Code of Ethics for Kentucky School Certified Personnel](#) and the [Code of Ethics of the American Library Association](#) are discussed wherever appropriate with the supervising school media librarian.

IV. **CONTENT OUTLINE**

The class will consist of either practical experience for students already certified as teachers in a school library under the supervision of an experienced, certified school librarian, or field experience for students not previously certified toward the 200 hours required by 16 KAR 5:040 for admission to student teaching. The activities will focus on the management and application of technology in the administration of the school library and teaching and advising technology skills with students and teachers.

V. **INSTRUCTIONAL ACTIVITIES:**

Instructional activities will include activities, projects and services as outlined by the supervising school media librarian and the university instructor.

VI. **FIELD, CLINICAL, AND/OR LABORATORY EXPERIENCES:**

The course consists of a minimum of 50 hours of clinical experiences in an assigned school library. Of these, at least 15 hours must involve contact with school library users during the service hours of the library.

VII. **RESOURCES:**

Recommended textbooks:

American Association of School Librarians (2009). *Empowering learners: Guidelines for school library programs.*

AASL (2007). *Standards for the 21st-century learner.*

AASL (2007). *Standards for the 21st-century learner in action.*

Kentucky Department of Education (2010). *Beyond proficiency @ your library.*

Students will be able to use resources available at the practicum site and others as assigned by the university instructor and the supervising school media librarian.

VIII. **EVALUATION AND GRADING PROCEDURES:**

A grade is assigned based on observations by the university instructor (these can be from video observations) and the supervising school media librarian. The grading scale will be **Pass/Fail**. Evaluation will follow the [American Library Association \(ALA\)/American Association of School Librarians \(AASL\) Standards for Initial Programs for School Library Media Specialist Preparation](#), and is based on the recommendation of the university instructor with input from the supervising school media librarian.

Practicum hours will be monitored using the Field Experience Module on Livetext (an add-on module). Students will complete the required activities as appropriate from the “Practicum Competency Checklist” or the “Initial Certification Field Experience Checklist,” and obtain signatures from the student’s mentor (the supervising school media librarian) and the supervising school librarians for each activity and submitted to the Field Experience Module in Livetext.

Students will be required to keep a daily log of their activities. The log will also include periodic reflection over the student's experiences. There will, in addition, be a major assignment that is linked to the practicum's companion core course, EDU 626.

IX. ATTENDANCE POLICY

This course adheres to the Attendance Policy published in the current *MSU Bulletin*.

Students are assigned to an approved school library media center where they must spend a minimum of 50 clock hours working on activities in or related to the school library in order to earn three hours of credit. Of these, at least 15 hours must involve contact with media center users during the service hours of the center.

X. ACADEMIC HONESTY POLICY

Murray State University takes seriously its moral and educational obligation to maintain high standards of academic honesty and ethical behavior. Instructors are expected to evaluate students' academic achievements accurately, as well as ascertain that work submitted by students is authentic and the result of their own efforts, and consistent with established academic standards. Students are obligated to respect and abide by the basic standards of personal and professional integrity.

Violations of Academic Honesty include:

Cheating - Intentionally using or attempting to use unauthorized information such as books, notes, study aids, or other electronic, online, or digital devices in any academic exercise; as well as unauthorized communication of information by any means to or from others during any academic exercise.

Fabrication and Falsification - Intentional alteration or invention of any information or citation in an academic exercise. Falsification involves changing information whereas fabrication involves inventing or counterfeiting information.

Multiple Submission - The submission of substantial portions of the same academic work, including oral reports, for credit more than once without authorization from the instructor.

Plagiarism - Intentionally or knowingly representing the words, ideas, creative work, or data of someone else as one's own in any academic exercise, without due and proper acknowledgement.

Instructors should outline their expectations that may go beyond the scope of this policy at the beginning of each course and identify such expectations and restrictions in the course syllabus. When an instructor receives evidence, either directly or indirectly, of academic dishonesty, he or she should investigate the instance. The faculty member should then take appropriate disciplinary action.

Disciplinary action may include, but is not limited to the following:

- 1) Requiring the student(s) to repeat the exercise or do additional related exercise(s).
- 2) Lowering the grade or failing the student(s) on the particular exercise(s) involved.
- 3) Lowering the grade or failing the student(s) in the course.

If the disciplinary action results in the awarding of a grade of E in the course, the student(s) may not drop the course.

Faculty reserve the right to invalidate any exercise or other evaluative measures if substantial evidence exists that the integrity of the exercise has been compromised. Faculty also reserve the right to document in the course syllabi further academic honesty policy elements related to the individual disciplines.

A student may appeal the decision of the faculty member with the department chair in writing within five working days. Note: If, at any point in this process, the student alleges that actions have taken place that may be in violation of the Murray State University Non-Discrimination Statement, this process must be suspended and the matter be directed to the Office of Institutional Diversity, Equity and Access. Any appeal will be forwarded to the appropriate university committee as determined by the Provost.

XI. NON-DISCRIMINATION POLICY AND STUDENTS WITH DISABILITIES:

Policy Statement

Murray State University endorses the intent of all federal and state laws created to prohibit discrimination. Murray State University does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age, veteran status, or disability in employment, admissions, or the provision of services and provides, upon request, reasonable accommodation including auxiliary aids and services necessary to afford individuals with disabilities equal access to participate in all programs and activities. For more information, contact the Executive Director of Institutional Diversity, Equity and Access, 103 Wells Hall, (270) 809-3155 (voice), (270) 809-3361 (TDD).

Students with Disabilities

Students requiring special assistance due to a disability should visit the Office of Student Disability Services immediately for assistance with accommodations. For more information, students should contact the Office of Student Disability Services, 423 Wells Hall, Murray, KY 42071. 270-809-2018 (voice) 270-809-5889(TDD).