

**DEPARTMENT: Educational Studies, Leadership and Counseling**

**COURSE PREFIX: HDL**

**COURSE NUMBER: 655**

**CREDIT HOURS: 3**

**I. TITLE: Social Intelligence: Interpersonal Processes**

**II. COURSE DESCRIPTION AND PREREQUISITE(S):**

This course is an option in the core for Human Development and Leadership. It helps students examine and explore the critical area of Social Intelligence, particularly interpersonal processes and effective social competencies.

**Prerequisite(s):**

**III. COURSE OBJECTIVES:**

This course should help to prepare leaders to:

- A. To identify critical components of social intelligence that facilitates relationship development in all areas of life/work.
- B. To identify and graphically depict models utilized to understand the dynamics of interpersonal interaction and interpersonal difficulties.
- C. Understand the dynamic nature of Social Intelligence and how it contributes to the personal/social/professional development of individuals and organizations.

**IV. CONTENT OUTLINE:**

- A. Professional Presence and Composure
- B. Written Communication
- C. Verbal and Non-verbal Communication
- D. Listening Skills
- E. Conflict Resolution
- F. Leading Change
- G. Motivating Others
- H. Managing Stress

**V. INSTRUCTIONAL ACTIVITIES:**

Lecture/On-line Discussion via Canvas  
Class participation/Discussions  
Small group activities  
Presentations  
Personal Perspectives Paper  
Contemporary Articles  
Journaling

**VI. FIELD, CLINICAL, AND/OR LABORATORY EXPERIENCES:**

Students will develop a field-based project that relates to Social Intelligence in their particular workplace setting or intended workplace setting.

Discussions will be in class and/or online through Discussion Board on Blackboard. Weekly participation is expected and required.

**VII. TEXT(S) AND RESOURCES:**

- 1. Emotional Intelligence for Managing Results in a Diverse World: Gardenswartz, Lee, Publisher: PERSEUS D ISBN: 0-89106-394-3
- 2. Executive Presence: The Art of Commanding Respect Like a CEO

Live Text Software

Resource: COMMON TEXT FOR HDL: Leadership Theory and Practice, 6<sup>th</sup> edition (2013). Northouse, P., Sage Publishing

### VIII. EVALUATION AND GRADING PROCEDURES:

A. Evaluation and grade will be determined by assignments, tests and projects based on text, supplementary readings in professional journals, lectures, presentations, group activities, and class discussion.

B. LiveText: Notice to all HDL students beginning the HDL program during Fall 2011 or subsequent semesters. A grade of incomplete ("I") will be given until the common assignment is posted on LiveText for each core class taken during a semester. Common assignments are listed on the syllabi and designated as the common assignment for each HDL core course (ADM630, HDL625, HDL655, HDL660, HDL670, HDL692 and the research project from CNS635). The common assignments posted on LiveText will be utilized for the HDL comprehensive exam.

### IX. ATTENDANCE POLICY:

*Students are expected to adhere to the MSU Attendance Policy outlined in the current MSU Bulletins.*

### X. ACADEMIC HONESTY POLICY:

Murray State University takes seriously its moral and educational obligation to maintain high standards of academic honesty and ethical behavior. Instructors are expected to evaluate students' academic achievements accurately, as well as ascertain that work submitted by students is authentic and the result of their own efforts, and consistent with established academic standards. Students are obligated to respect and abide by the basic standards of personal and professional integrity.

#### Violations of Academic Honesty include:

**Cheating** - Intentionally using or attempting to use unauthorized information such as books, notes, study aids, or other electronic, online, or digital devices in any academic exercise; as well as unauthorized communication of information by any means to or from others during any academic exercise.

**Fabrication and Falsification** - Intentional alteration or invention of any information or citation in an academic exercise. Falsification involves changing information whereas fabrication involves inventing or counterfeiting information.

**Multiple Submission** - The submission of substantial portions of the same academic work, including oral reports, for credit more than once without authorization from the instructor.

**Plagiarism** - Intentionally or knowingly representing the words, ideas, creative work, or data of someone else as one's own in any academic exercise, without due and proper acknowledgement.

Instructors should outline their expectations that may go beyond the scope of this policy at the beginning of each course and identify such expectations and restrictions in the course syllabus. When an instructor receives evidence, either directly or indirectly, of academic dishonesty, he or she should investigate the instance. The faculty member should then take appropriate disciplinary action.

Disciplinary action may include, but is not limited to the following:

- 1) Requiring the student(s) to repeat the exercise or do additional related exercise(s).
- 2) Lowering the grade or failing the student(s) on the particular exercise(s) involved.
- 3) Lowering the grade or failing the student(s) in the course.

**If the disciplinary action results in the awarding of a grade of E in the course, the student(s) may not drop the course.**

Faculty reserve the right to invalidate any exercise or other evaluative measures if substantial evidence exists that the integrity of the exercise has been compromised. Faculty also reserve the right to document in the course syllabi further academic honesty policy elements related to the individual disciplines.

A student may appeal the decision of the faculty member with the department chair in writing within five working days. Note: If, at any point in this process, the student alleges that actions have taken place that may be in violation of the Murray State University Non-Discrimination Statement, this process must be suspended and the matter be directed to the Office of Equal Opportunity. Any appeal will be forwarded to the appropriate university committee as determined by the Provost.

### XI. NON-DISCRIMINATION POLICY STATEMENT:

Murray State University endorses the intent of all federal and state laws created to prohibit discrimination. Murray State University does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age, veteran status, or disability in employment, admissions, or the provision of services and provides, upon request, reasonable accommodation including auxiliary aids and services necessary to afford individuals with disabilities equal access to participate in all programs and activities. For more information, contact the Director of Equal Opportunity, 103 Wells Hall. 270-809-3155 (voice), 270-809-3361 (TDD).

**XII. [Other required departmental or collegiate committee information]**