

**INSTRUCTOR:** Sarah Martin

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**OFFICE HOURS:** MW 4:30-5:30, TR 1:00-4:00

**DEPARTMENT:** ART & DESIGN

**COURSE PREFIX/NUMBER/SECTION:** ART 112-01      **CREDIT HOURS:** 3.

**TITLE:** Three Dimensional Design.

**COURSE DESCRIPTION AND PREREQUISITE(S):** Fundamental elements and concepts of three-dimensional design. Six hours per week. **Prerequisite(s):** None.

**COURSE OBJECTIVES:**

To familiarize the student with the elements and principles of design, to introduce the student to a wide range of materials and processes common to the visual arts, to teach creative problem solving.

**CONTENT OUTLINE:** Section 1: Translation (6 weeks), Section 2: Transformation (6 weeks), Final Projects: (2 weeks)

**INSTRUCTIONAL ACTIVITIES:** Lectures, demonstrations and in class exercises.

**FIELD, CLINICAL, AND/OR LABORATORY EXPERIENCES:** Studio assignments in class.

**TEXT(S) AND RESOURCES:** Will be handed out as necessary.

**EVALUATION AND GRADING PROCEDURES:**

Grading will be based on the following:

**Projects:** 75% of the grade, representing the bulk of the semesters activity.

**Weekly Assignments:** 15% of the grade, including sketchbooks, the bringing of assigned materials, etc.

**Participation:** 10% of the grade, including in class and out of class effort, classroom behavior, daily class cleanup, etc.

Projects are graded on the following criteria:

Fulfillment of assigned criteria

Considerate idea development

Creativity and originality

Craftsmanship

Appropriate use of materials and techniques

Effort and time invested

Level of personal challenge

Ability to articulate ideas

Critique participation

**ATTENDANCE POLICY:**

Students are expected to adhere to the MSU Attendance Policy outlined in the current *MSU Bulletin*.

Students are allowed three absences without penalty, either excused or unexcused. Every absence after the third will result in your final grade dropping one letter. Six absences or more constitutes and automatic failure.

I count lateness as arriving to class 10 minutes after the start or later. Three lates constitute an absence, so please be on time. Leaving early without permission will also be considered a late for grading purposes. If you are absent it is YOUR responsibility to make up the work. If you have missed a critical demo then you must make an appointment with me to make up what you have missed, I will not take the time in class to go over it again. I can be reached at the contacts listed at the top of this document.

**MISSING A CRITIQUE OR EXAM OR BEING SUBSTANTIALLY LATE WILL RESULT IN AN AUTOMATIC FAILURE FOR THAT ASSIGNMENT.**

Excused absences fall into two broad categories:

1. Absence due to personal illness or death in the immediate family or other extraordinary personal circumstance. Appropriate authentication or documentation is required.
2. Absence due to student participation in a university-sanctioned event in which the student serves as a representative of the institution.

Students with excused absences are not excused from work assigned or expected as a part of the missed class period. Students are required to make up all work missed and must complete this work within a time frame agreed upon with the instructor.

If a student is concerned about the implementation of this policy, the student should try to resolve the matter by discussing it with the instructor. Refer to the *MSU Bulletin* for additional information.

### **ACADEMIC HONESTY POLICY:**

Murray State University takes seriously its moral and educational obligation to maintain high standards of academic honesty and ethical behavior. Instructors are expected to evaluate students' academic achievements accurately, as well as ascertain that work submitted by students is authentic and the result of their own efforts, and consistent with established academic standards. Students are obligated to respect and abide by the basic standards of personal and professional integrity.

### **Violations of Academic Honesty include:**

**Cheating** - Intentionally using or attempting to use unauthorized information such as books, notes, study aids, or other electronic, online, or digital devices in any academic exercise; as well as unauthorized communication of information by any means to or from others during any academic exercise.

**Fabrication and Falsification** - Intentional alteration or invention of any information or citation in an academic exercise. Falsification involves changing information whereas fabrication involves inventing or counterfeiting information.

**Multiple Submission** - The submission of substantial portions of the same academic work, including oral reports, for credit more than once without authorization from the instructor.

**Plagiarism** - Intentionally or knowingly representing the words, ideas, creative work, or data of someone else as one's own in any academic exercise, without due and proper acknowledgement.

Instructors should outline their expectations that may go beyond the scope of this policy at the beginning of each course and identify such expectations and restrictions in the course syllabus. When an instructor receives evidence, either directly or indirectly, of academic dishonesty, he or she should investigate the instance. The faculty member should then take appropriate disciplinary action.

Disciplinary action may include, but is not limited to the following:

- 1) Requiring the student(s) to repeat the exercise or do additional related exercise(s).
- 2) Lowering the grade or failing the student(s) on the particular exercise(s) involved.
- 3) Lowering the grade or failing the student(s) in the course.

**If the disciplinary action results in the awarding of a grade of E in the course, the student(s) may not drop the course.**

Faculty reserve the right to invalidate any exercise or other evaluative measures if substantial evidence exists that the integrity of the exercise has been compromised. Faculty also reserve the right to document in the course syllabi further academic honesty policy elements related to the individual disciplines.

A student may appeal the decision of the faculty member with the department chair in writing within five working days. Note: If, at any point in this process, the student alleges that actions have taken place that may be in violation of the Murray State University Non-Discrimination Statement, this process must be suspended and the matter be directed to the Office of Institutional Diversity, Equity and Access. Any appeal will be forwarded to the appropriate university committee as determined by the Provost.

## **NON-DISCRIMINATION POLICY AND STUDENTS WITH DISABILITIES:**

### Policy Statement

Murray State University endorses the intent of all federal and state laws created to prohibit discrimination. Murray State University does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age, veteran status, or disability in employment, admissions, or the provision of services and provides, upon request, reasonable accommodation including auxiliary aids and services necessary to afford individuals with disabilities equal access to participate in all programs and activities. For more information, contact the Executive Director of Institutional Diversity, Equity and Access, 103 Wells Hall, (270) 809-3155 (voice), (270) 809-3361 (TDD).

### Students with Disabilities

Students requiring special assistance due to a disability should visit the Office of Student Disability Services immediately for assistance with accommodations. For more information, students should contact the Office of Student Disability Services, 423 Wells Hall, Murray, KY 42071. 270-809-2018 (voice) 270-809-5889(TDD).

## **STUDIO SPACE AND EQUIPMENT USAGE POLICY—MSU ART & DESIGN DEPARTMENT**

**Art & Design studios and the equipment are only for the use of the department faculty (adjuncts, lecturers, and visiting artists are included), the art technician, professional staff, and the students enrolled in Art & Design courses.**

1. No children, pets, friends, boyfriends/girlfriends, spouses or significant others should be in the studios. **Under NO circumstances can they assist, use, or operate any of the equipment.**
2. During the hours when the studios are open for use, students enrolled in the courses specific to particular concentrations (ceramics, sculpture, wood, printmaking, photo, etc.) may use the studios related to their course work and the equipment therein if they were properly trained and authorized (other restrictions like the buddy-system etc. may apply).
3. A&D department students may use other studio spaces and equipment as a part of their class if accompanied by their faculty member and/or if instructed to do so as a part of the class by their faculty (based on an agreement with the faculty member responsible for the particular studio space). However, students cannot use the studio and equipment outside of agreed time and/or for their personal use. Also, students cannot use studio spaces and/or equipment during class time held in that space unless specifically permitted by the instructor.
4. No equipment may be removed from its designated area without chair's permission unless it is designed and intended as "portable" (movable is not portable). In that case the faculty member responsible for the equipment supervises its use.
5. At no time can users work under the influence of alcohol or drugs or consume alcohol or drugs while in the studios. (This includes prescription drugs if such drugs make the user drowsy or otherwise unsafe).
6. Students should not consume food or drinks in the studios. This could damage equipment (due to spills, etc.) and/or students could accidentally be ingesting chemicals absorbed into the food or drink. Please use common sense. Many instructors in certain studios may allow some food or drinks on occasions. However, students will be held financially responsible for the cost of repairs or replacement of any equipment caused by violation of these guidelines.

7. 24/7 Studio Access: By an agreement with the campus security, A&D students have essentially 24/7 access to the studios. However, the buildings are locked from midnight to 7 am. **Under NO circumstances are students permitted to prop doors open to leave and return to the building.** Any such violation may result in the loss of the 24/7 privilege for the whole department. Also, for your safety, use the so-called buddy system when working late, or at least lock yourself in the studio. Do not open for any “strangers.” Anyone with access should have the key lock code.