

Murray State University
COURSE SYLLABUS

Revised 2012

DEPARTMENT: EDUCATIONAL STUDIES, LEADERSHIP, AND COUNSELING

COURSE PREFIX: ADM COURSE NUMBER: 674 CREDIT HOURS: 3

I. TITLE:

Directed Study in School Administration

II. COURSE DESCRIPTION AND PREREQUISITE(S):

Designed for advanced graduate students who want to do in-depth research on special problems. Requires advanced study and analysis of literature and preparation of substantial research documents. Maybe repeated once for credit.

Prerequisite(s):

III. COURSE OBJECTIVES:

Upon successful completion of this academy participants will be able to

- A. demonstrate appropriate professional oral and written communication skill (ISLLC III),
- B. evaluate and produce research applicable to their classrooms, schools or workplaces (ISLLC II),
- C. design a research/evaluation project for their classrooms, schools or workplaces (ISLLC II),
- D. interpret and evaluate formative and summative assessment results for their classrooms, schools or workplaces (ISLLC II),
- E. collect and analyze school/classroom or workplace data as part of conducting the research/evaluation process. (ISLLC I, II, III)
- F. present the results of the research/evaluation project as a formalized report and as a presentation in accordance with standards of the profession (ISLLC I, II).

The EPSB Themes of Diversity, Assessment, Closing the Achievement Gap, Literacy/Reading are explored in this course through course readings, topics discussed and assignments.

IV. CONTENT OUTLINE:

- A. Research as school inquiry and improvement
- B. Developing a literature review
- C. Writing a research proposal
- D. Data collection and analysis
- E. Reporting research findings
- F. Use of research technology

V. INSTRUCTIONAL ACTIVITIES:

This course is an independent study that requires a series of meetings with the instructor.

VI. FIELD, CLINICAL AND/OR LABORATORY EXPERIENCES:

None

VII. TEXT(S) AND RESOURCES:

American Psychological Association. (2010). *Publication manual of American Psychological Association (6th ed.)*. Washington, DC: American Psychological Association. (RECOMMENDED)

Other course reading materials will be provided by the instructor.

VIII. EVALUATION AND GRADING PROCEDURES:

A. Completion of a major research project.

A=90-100% of total points

B=80-89% of total points

C=70-79% of total points

D=60-69% of total points

E=below 59% of total points

IX. ATTENDANCE POLICY:

Students are expected to adhere to the MSU Attendance Policy outlined in the current MSU Bulletins.

X. ACADEMIC HONESTY POLICY:

Cheating, plagiarism (submitting another person's material as one's own), or doing work for another person which will receive academic credit are all impermissible. This includes the use of unauthorized books, notebooks, or other sources in order to secure or give help during an examination, the unauthorized copying of examinations, assignments, reports, or term papers, or the presentation of unacknowledged material as if it were the student's own work. Disciplinary action may be taken beyond the academic discipline administered by the faculty member who teaches the course in which the cheating took place.

Note: Faculty reserve the right to invalidate any examination or other evaluative measures if substantial evidence exists that the integrity of the examination has been compromised.

XI. NON-DISCRIMINATION POLICY STATEMENT:

Murray State University endorses the intent of all federal and state laws created to prohibit discrimination. Murray State University does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age, veteran status, or disability in employment, admissions, or other provision of services and provides, upon request, reasonable accommodation including auxiliary aids and services necessary to afford individuals with disabilities equal access to participate in all programs and activities. For more information, contact Director of Equal Opportunity, Murray State University, 103 Wells Hall, Murray, KY 42071-3318. Telephone: 270-809-3155 (voice), 270-809-3361 (TDD).